

CENTRO DE BACHILLERATO TECNOLÓGICO industrial y de servicios No. 4

FEBRERO - JULIO 2020

GRUPO 16 SEGUNDO SEMESTRE

MÓDULO I, SUBMÓDULO 1 "ELABORA DOCUMENTOS BÁSICOS DE OFICINA EN ESPAÑOL"

PARCIAL 3, AVANCE ACADÉMICO

DOCENTE: MARIA ISABEL DELGADO ARREOLA

Carta 1. Estilo bloque extremo, Puntuación cerrada

| No. | ALUMNO (A) | Entregó S/N | Membrete en encabezamiento o de página | Interlineado sencillo con anterior y posterior 0. | Márgenes izquierdo y derecho 4 cm. | Hoja tamaño carta, vertical | Elementos inician escritura margen izquierdo | Centrado vertical | Fuente formal, 8 a 12 puntos | Destinatario, interlineado sencillo | 2 interlíneas entre destinatario y saludo | 2 interlíneas entre saludo y texto | 2 interlíneas entre párrafos del texto | 2 interlíneas entre texto y despedida | 4 a 6 interlíneas de despedida a firma | Líneas de firma, interlineado sencillo | Texto justificado | Puntuación cerrada | Observaciones |
|-----|--|-------------|--|---|------------------------------------|-----------------------------|--|-------------------|------------------------------|-------------------------------------|---|------------------------------------|--|---------------------------------------|--|--|-------------------|--------------------|---------------|
| 1 | AGUILERA BLANCO MARISSA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | | ✓1.0 | Aceptada |
| 2 | ARCINIEGA NAVA LUIS EDUARDO | | | | | | | | | | | | | | | | | | Sin entrega |
| 3 | ASTORGA MUÑOZ MELANIE PAOLA | ✓1.0 | ✗ 0.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✗0.0 | Modificar |
| 4 | BERMUDEZ VALENZUELA DANNA GISELL | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar |
| 5 | BURCIAGA OCHOA HANNIA GRISEL | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar |
| 6 | CABELLO PEREZ MARIA FERNANDA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗0.0 | Modificar |
| 7 | CAMARILLO BETANCOURT NATALIA ALEXANDRA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | Aceptada |
| 8 | CANALES OCHOA YARITZA SINAI | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✓1.0 | Modificar |
| 9 | CASTAÑEDA NAVARRO LILIANA HAYDE | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar |
| 10 | DEL TORO GARCIA SALMA EUNICE | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar |
| 11 | ESPARZA FAVELA GABRIELA GETSEMANI | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar |
| 12 | ESPARZA MATA LUCIANA ESTEFANIA | | | | | | | | | | | | | | | | | | Sin entrega |
| 13 | ESQUIVEL JURADO EVELYN RUBI | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✓1.0 | ✓1.0 | Modificar |
| 14 | GALLEGOS RUBIO GAEL | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗0.0 | ✓1.0 | Modificar |
| 15 | GALVAN AVITIA CONSUELO GUADALUPE | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | Aceptada |
| 16 | GARCIA ESTEBANE BRISSA PAOLA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar |
| 17 | GONZALEZ RIVERA ANDREA | | | | | | | | | | | | | | | | | | Sin entrega |
| 18 | HERNANDEZ ALVAREZ ANDREA ESTEFANIA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | Aceptada |
| 19 | HERRERA MANZANO FANNY VALENTINA | ✓1.0 | ✗ 0.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✗0.0 | ✓1.0 | Modificar |

PUNTOS

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|-----|--------------------------------------|-------------|--------------------------------------|---|------------------------------------|-----------------------------|--|-------------------|------------------------------|-------------------------------------|---|------------------------------------|--|---------------------------------------|--|--|-------------------|--------------------|---------------|--------|
| 20 | HUERTA CAMARILLO TANIA MARCELA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | Modificar | |
| 21 | LECHON ESPINO BLANCA ALEJANDRA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | Modificar | |
| 22 | MALDONADO RUBIO CLAUDIA ELENA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✗ 0.0 | Modificar | |
| 23 | MANCHA ARREOLA ALEJANDRA | | | | | | | | | | | | | | | | | | Sin entrega | |
| 24 | MARRUFO HERNANDEZ MARIANA JACQUELINE | | | | | | | | | | | | | | | | | | Sin entrega | |
| 25 | MARTINEZ GONZALEZ LEZLY MELISSA | | | | | | | | | | | | | | | | | | Sin entrega | |
| 26 | MARTINEZ JIMENEZ VANESSA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✗ 0.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✗ 0.0 | Modificar | |
| 27 | MARTINEZ ORTEGA MARIANA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | Modificar | |
| 28 | MEDINA PEREZ KETZIA MILAGROS | | | | | | | | | | | | | | | | | | Sin entrega | |
| 29 | MONTOYA NAJERA JONATHAN | | | | | | | | | | | | | | | | | | Sin entrega | |
| 30 | MORA CERVANTES CLAUDIA CRISTIAL | | | | | | | | | | | | | | | | | | Sin entrega | |
| 31 | NAVARRETE OCON DANA PAOLA | | | | | | | | | | | | | | | | | | Sin entrega | |
| 32 | OCON GALARZA NAHOMI | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | Modificar | |
| 33 | OLVERA VEGA ALEJANDRA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | Modificar | |
| 34 | ORTIZ RIVERA KRISTOPHER ADY | | | | | | | | | | | | | | | | | | Sin entrega | |
| 35 | RAMIREZ MUZQUIZ MARIA MICHELLE | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | Modificar | |
| 36 | RECIO RAMIREZ NATALIA ESTEFANIA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | Modificar | |
| 37 | RIVAS TORRES ALIX VIOLETA | | | | | | | | | | | | | | | | | | Sin entrega | |
| 38 | ROBLES CARREON CAROLINA | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✗ 0.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✗ 0.0 | Modificar | |

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|-----|-----------------------------------|-------------|--------------------------------------|---|------------------------------------|-----------------------------|--|-------------------|------------------------------|-------------------------------------|---|------------------------------------|--|---------------------------------------|--|--|-------------------|--------------------|---------------|--------|
| 39 | ROJAS SANCHEZ ASTRID DENISSE | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✓1.0 | ✓1.0 | ✓1.0 | Aceptada | |
| 40 | SALAZAR HERRERA MARIA FERNANDA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✗0.0 | Modificar | |
| 41 | SANCHEZ RAMOS MARIA FERNANDA | ✓1.0 | ✗ 0.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar | |
| 42 | SARABIA ARCINIEGA METZLI FERNANDA | ✓1.0 | ✗ 0.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✓ 1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar | |
| 43 | SIDA TORRES NADIA SOFIA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar | |
| 44 | SILVA LICERIO JULIO EMILIO | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✓1.0 | Modificar | |
| 45 | TOSCANO ACUÑA AYLIN CITLALLI | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar | |
| 46 | VALDEZ ABRIL | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar | |
| 47 | VALENZUELA HERNANDEZ ALESANDRA | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✓ 1.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✓1.0 | ✗ 0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✓1.0 | ✗0.0 | Modificar | |
| 48 | VARGAS SALAZAR ROSAURA AIMEE | ✓1.0 | ✗ 0.0 | ✗ 0.0 | ✓ 1.0 | ✓1.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✓ 1.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | ✗0.0 | Modificar | |
| 49 | ZUÑIGA SOSA GABRIELA BELEN | | | | | | | | | | | | | | | | | | Sin entrega | |